



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

F.1004/CBSE/COE-Kochi/

30-8-2017

To,

**All Independent schools affiliated to CBSE
in and around Palakkad**

Subject: Capacity Building Programme regarding

As you are aware, the Central Board of Secondary Education emphasises the empowerment of teachers and Principals of its affiliated school through its Capacity Building programme. You may refer to the Circular issued by the Affiliation unit (CBSE/AFF./14/CIRCULAR/2017 dated 16.08.2017) in this regard. Accordingly, we are pleased to announce a Capacity Building Programme as detailed below.

Name of the programme	Capacity Building Programme on Inclusion and Inclusive Strategies
Target Group	Teachers, Counsellors , Special Educators
Date	22 and 23 rd September 2017
Timings	9:00 am to 5:00 pm
Venue	Palghat Lions School Koppam, Palakkad, Kerala 678001
Venue Director	SHOBHA AJIT 8138008247, lionschool@live.com 04912545721
Training Fee	Rs. 1200/- per participant

Teachers, Counsellors and Special Educators of your school can attend the Capacity Building Programme as per the schedule mentioned above. In case they have already attended this Capacity Building programme it may be informed to coekochi@cbse.gov.in.

The participants shall carry the training fee in the form of a Demand Draft in favour of 'The Secretary, CBSE' payable at Thiruvananthapuram and submit the same to the Venue Director on arrival at the venue. Only DDs are accepted. After preparation of the DD, each and every participant should register online through : [Link for Registration for participation in CBP](#) sent by the Venue Director. If you have prepared a consolidated DD, the details of that may be entered in each online form with the total amount.



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Please note that the detailed inputs of the participants are collected to identify the best talent amongst the participants and **online registration is mandatory for participation.** The link for registration shall be de-activated after the registration of sixty participants.

The venue would provide lunch , refreshment and training material during the course of the Programme. Travel expenses shall not be borne by the Board or the Venue. Participants have to report at the Venue by 8:30 am on the first day. In case of any query please contact the Venue Director. No Participant will be permitted to leave early or report late on the day (s) of the Capacity Building Programme.

The participants shall submit their online feedback form on completion of the programme. It is expected that they shall make use of the enhanced skill and knowledge for the benefit students and the school. The activities conducted in the school after attending the Capacity building programme may be shared to CoE Kochi through the email: coekochi@cbse.gov.in.

(Pramod Kumar T.K.)
Joint Director